

# ***ConneCT Kid's Committee***

## **Meeting Minutes**

*June 27, 2002  
2:00 PM*

*Commission on Children, Hartford*

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Attendees: Al Duran, Meg Enkler, Pat Estill, Dick Hemenway, Steve Johnson, Renee Rickard, Miriam Rodriguez

1. The committee agreed to adopt the ConneCT Kids Strategic Plan as circulated by Al Duran as a working document. The material may be used in other formats as required. In addition, it was suggested by Al Duran that the committee adopt by-laws. Al will prepare a draft for review.
2. Dick Hemenway reported that the move of the website to the General Assembly server has begun and hopefully will be completed in July. He has requested delegation of domain name services authority to CGA from Mike Varney at DOIT. He will follow-up with Mike to ensure that this is done as soon as possible.
3. The committee reviewed the draft Letter of Understanding with the Commission on Children. There were no changes. Pat Estill will review the Letter with Elaine Zimmerman, Executive Director.
4. The committee reviewed the proposed Guidelines for Designing Successful School Websites as drafted by Dick Hemenway. Several changes and additions were suggested including a revision of the introduction. Dick Hemenway will make the corrections and additions and re-circulate for approval.
5. The "Connecticut Schools on the Web" database is now the only Connecticut Schools list. The list that was previously kept by Dave Avery at the UCONN library has been removed. The entire list was merged with our database. ConneCT Kids is now the primary State of Connecticut source for Connecticut schools information.
6. Pat Estill and Renee Pickard presented information about the New England Actors Theater. Renee will continue to research the organization and its offerings and report to the committee.
7. Planning for the October Youth/Teens forum continued. Pat Estill will continue to make arrangements as necessary and check on the date 10/10/2002. All committee members should be prepared to give Pat any required assistance.

8. The July Featured School websites were selected from the database using a random record routine. They will be as follows - Booth Hill Elementary School, Florence E. Blackham Middle School and New Fairfield High School. Certificates and letters will be sent to the principals and webmasters.
9. Pat Estill and Renee Rickard presented their Legislator Questionnaire for discussion by the committee. This will be used to gather information of interest to children about their legislators for publication on the website. Steve Johnson will assist them on this project.
10. The next meeting date will be July 25, 2002 at the Commission on Children, 18-20 Trinity Street, Hartford, 2:00pm.

Dick Hemenway

ConneCT Kids Committee Chair

July 2, 2002